



MINUTES OF MEETING

TE ARA KOROPIKO WEST SPREYDON SCHOOL BOARD

Monday 30 March 2026 - held at Te Ara Koropiko West Spreydon School

PRESENT: Marriene Langton (Principal), Marina Shehata (Staff Representative), Shailesh Singh, Michael Odering (*arrived 4:45pm, prior apology received*), Jess Thomson (Co Presiding Member), Michael Pretty (Co Presiding Member), Amy Scott

Apologies: Jodi Apiata

In attendance as a guest: Mitch Alcock (Ministry of Education), Ange Vermeulen (*Ministry of Education, apology unable to attend*)

In attendance for minute taking: Helen Ross

Meeting opened: 4:30pm

1. Karakia, Welcome

2. Strategic Discussion

2.1 Enrolment trends/network data

Jess welcomed guest speaker Mitch to the meeting on behalf of the board. Mitch spoke of his role at the Ministry of Education. A data pack current at 26.03.2026 was handed out detailing the total roll and number of students in each year group from March 2015 - March 2025. It also detailed the number of in zone and out of zone attending students. Mitch will send this electronically.

Points discussed:

- Current role
- Current enrolment scheme review was presented (based on known students living in zone)
- 2025 cohort NE/Year 1 cohort was low, this carries through
- Average market share of enrolments is 70%. We currently sit below this at 65%
- Our school zone overlap with other school zones/market share
- Data presented is based from MOE roll returns
- MOE reviews enrolment schemes every 3 years
- MOE will speak to us again early term two 2026 to discuss options from here to increase enrolments
- Enrolment scheme amendments take time and is a process that requires valid reasons and considerations. A 5 week community consultation is done and the MOE talks to local schools who may be affected
- A rezone can take 6 years to see enrolment growth change



- MOE works closely with stat NZ to make long term projections. They are bound by legislation
- Student enrolment numbers are currently stable, on the lower side, of concern but not alarming
- Suggestions from board members to aim for a 80% market share. The upcoming centennial celebration is an opportunity to promote our school. Letter box drop
- There are budget implications for schools with low student roles

Jess thanked Mitch again for his presentation and time. Mitch stated he was available to be contacted for further queries.

Mitch left the meeting at 5:17pm

3. **Whakawhanaungatanga/glimpses of the vision**

To establish relationships and connections. Board members shared glimpses of their current and recent personal and professional life events.

Board members reflected on recent and upcoming school event highlights and the learning opportunities. Areas of mention were:

- Zones swimming sports was a recent success for our school
- The upcoming year 4 camp is exciting
- Attachment theory modeling to staff and students has seen some big wins for tamariki
- A great community vibe at school
- Whanau connection time and professional work commitments
- Petrol costs are a concern

4. **Strategic Discussion continued**

4.1 **Digital street signage**

Amy presented her research on digital signage

Factors to consider:

- Costings; 4 quotes received. These ranged from \$17,000 - \$45,000
- CCC consent needed
- Power source needed
- Vandalism protection needed
- Neighbour consultation required
- Electronic signage v's printed signage

Board Resolution: Jess to set up a time for board members to come together for strategic planning to see how they can grow the school's role.
A decision on the next steps regarding signage will be determined following the strategic planning meeting.

Approved: Amy Scott Seconded: Michael Pretty/Shailesh Singh Moved: Jess Thomson ✓



5. Property

5.1 MOE annual property meeting 18.03.2026 update

Attended by Michael Odering and Marriene Langton on behalf of the board. Michael and Marriene updated the board members on points discussed:

Hall update:

- Geotech report has been received for the new hall
- A further update on the new hall is expected in May/June
- MOE has approved a bigger footprint than our current hall. The design is a repeatable design, but bigger than what was previously approved
- Location is to be the same as the current location

Pool update:

- Pool fencing unlawful entry access issues raised. MOE is reviewing if the fencing is fit for purpose. Ian McKenzie (project manager) and MOE occupational therapist to be involved.

Funding queries were asked by Amy around these two projects

Board Resolution: Marriene to contact MOE to ask about the possibility of using community funds for a school based project

5.2 Further property updates:

- The hall's exterior wall was vandalised over the weekend. There is potential asbestos. Dennis has been asked to do a safe repair
- Marriene to seek advise from the MOE on the repair
- Pool closure date for the 2025/2026 season is 19.04.2026
- Pool break ins discussed
- Vandalised slide replacement is being explored through an insurance claim

Approved: Michael Odering

Seconded: Michael Pretty

Moved: Jess Thomson ✓

6. Health and Safety Report

- As read
- It was noted that attendance has been great this term. This should be celebrated to the community
- Marriene has an upcoming MOE meeting regarding attendance codes and data
- Queries around camp discussed

Board Resolution: School Newsletter of week two, term two to have a mention from the board on the awesome attendance throughout the school



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Approved: Michael Pretty

Seconded: Shailesh Singh

Moved: Jess Thomson ✓

7. Finance

7.1 Audit

- Queries asked around the deadline to the MOE. Clarification given of 31st May each year
- Signing to be done by the Principal and Presiding Member
- The draft annual financial report is completed by our accountant and with the auditor. This has a deadline of 31 March each year which was met

Approved: Michael Pretty

Seconded: Michael Pretty

Moved: Jess Thomson ✓

8. Principals Report and Variance Report

Report as read

Additional queries discussed:

- MAC meeting scheduled 31.03.2026 including a 39 page presentation. Feedback to our school will be given
- Maori and Pasifika achievement data queries asked. MOE has a liaison who gives positive feedback to the school. Additionally, we seek student voice and parent/caregiver feedback. 2026 has a focus on Maori and Pasifika students to be on par with achievement
- Jump Jam is done within the whole school physical movement breaks, which includes cultural dance

Approved: Marina Shehata

Seconded: Amy Scott

Moved: Jess Thomson ✓

9. Board Business

9.1 February 2026 board meeting minutes

- Circulated via email and were approved via email. These minutes were signed

9.2 Term 1 policy review

- Delegation between board members
- Reviewed and approved

9.3 Centennial funding

- To be added to the next board meetings agenda

9.4 Fuel Crisis

- A possible barrier to attendance
- An evolving and unknown situation. Watch this space



- MOE will give guidance
- May affect camp costs
- To be added to the next board meetings agenda

Approved: All in agreement

Moved: All in agreement ✓

10. Communication in/out

- As Read

10.1 Police reports

- Recent vandalism queries on police report correspondence asked and explained

Approved: Marine Langton

Seconded: Michael Odering/Shailesh Singh

Moved: Jess Thomson ✓

11. In Committee discussions

Jess Thomson moved - *that the meeting moved into a public excluded session at 6:31pm for reasons of legal and professional privilege and to protect the privacy of natural persons.*

The meeting was resumed at 6:45pm

The meeting closed with a karakia at 6:48pm

Next meeting Monday 11 May 2026 4:30pm, Te Ara Koropiko West Spreydon School boardroom



Upcoming 2026 Board meetings

Term 2:


- Monday 11 May 2026
- Monday 14 June 2026

Term 3:

- Monday 3 August 2026
- Monday 14 September 2026

Term 4:

- Monday 2 November 2026
- Monday 7 December 2026

Approved: .....

Jess Thomson, Co Presiding Member

Date: 11/05/2026.....

Approved: .....

Michael Pretty, Co Presiding Member

Date: 11.05.2026.....